

ESSENTIAL REFERENCE PAPER 'B'

SCRAP METAL DEALERS ACT 2013 Scrap Metal Licence fees

Scrap Metal Licences will be issued for a maximum period of 3 years following payment of the full fee. These fees are applicable from 1 October 2013 and will be subject to review, particularly for 2014/15 when it will become more obvious how many applications are likely to be processed each year. It is not anticipated there would be a significant difference between the amounts of time entailed to process site licences compared to collectors' licences but the number of compliance visits required is considered likely to be lower.

The fees have to be set taking into account statutory guidance issued by the Home Secretary, which reflects the Provision of Services Regulations 1990. Certain activities can not be recovered, such as enforcement in relation to unlicensed operators or the cost of appeals.

	Scrap Metal Site Licence	Scrap Metal Collectors Licence
Grant	£246.00	£222.50
Renewal	£182.70	£159.20
Variation	£43.50	£43.50
Name Change	£43.50	£43.50
Change Of Site	£43.50	Not applicable

Fees have been assessed as follows:

Activity	Comment	Cost of granting initial licences	Cost of renewing licences	Cost of variation/ changing name/ change of site
Preparation for and introduction of the scheme including publicity, development of processes and systems and preparation of Executive report	14 hours x Senior Specialist Licensing Officer 2 hours x Section Head 1 hour Head of Service Total £570 This total figure for this activity has then been divided between an estimated 9 applications.	£63.30	n/a	n/a
Dealing with enquiries about scheme over three year period	4 hours x Business Support Officer 6 hours x Senior Specialist Licensing Officer Total £260 This total figure for this activity has then been divided between an estimated 9 applications.	£28.90	£28.90	n/a
Processing application, conducting consultations, issuing licences over three years	2 hours x Business Support Officer Total £40 Assumed only one hour time for variations	£40.00	£40.00	£20.00
Visiting licence-holders for compliance checks over three years	3 visits for 1 hour each by Licensing Enforcement Officer for <u>site</u> licence. 2 visits for 1 hour each by Licensing Enforcement Officer for <u>collectors</u> licence. Changes to site may require 1 x visit for 1 hour	£70.50	£70.50	£23.50
		£47.00	£47.00	n/a
Consideration of application for possible refusal or imposition of conditions	Consideration of 3 applications likely over a 3 year licence period. 6 hours x Senior Specialist Licensing Officer 3 hours x Licensing Officer 3 hours x Director of Neighbourhood Services	£43.30	£43.30	n/a

	Total costs £390.00 This total figure for this activity has then been divided between an estimated 9 applications. Considered unlikely to arise when dealing with changes of name etc.			
TOTAL	Site licence	£246.00	£182.70	£43.50
TOTAL	Collectors licence	£222.50	£159.20	£43.50